

Collins Lake Community Club  
Monthly Board of Directors Meeting Minutes  
August 20<sup>th</sup>, 2017

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**Call to Order:** The regular monthly meeting of the Collins Lake Community Club Board of Directors was held on Sunday, August 20<sup>th</sup> 2017, at 2:05 P.M., at the Collins Lake Fire Station. The Vice President being in the chair and the Secretary being absent.

**Attendance:** Board members present were Jay Gutka, Loren Chilson, Dale Gadley, Ben Flanig and Steve Dameron. Rachel Talbot, Ron MacDonald, Dave Thomas and Randy Dills were absent. 3 visitors were present.

**Approval of Minutes:** Minutes from the July 16<sup>th</sup> Board of Directors Meeting were sent to the Board members for review and are approved.

**Officer Reports:**

President: Absent

Vice President: None

Treasurer: Absent

Secretary: Provided written report, identified the timeline for the 2018 Annual Membership meeting and covered the state of the PPM update.

Water Operations Manager: Loren Chilson briefed water use and we are in line with last year's volume. Over the last few months we have run our generator 110 hours, pumped 110k Ft3 and refilled the propane tank 4 times during the PUD 3 power outage. Loren will be initiating annual maintenance as soon as possible and the propane tank will be filled during the normal filling cycle.

**Unfinished Business:**

1. Community Beach Repairs: The contractor has not contacted S. Dameron or J. Gutka regarding the North Beach repairs. S. Dameron will contact the contractor and provide J. Gutka's contact information for the coordination of starting work and obtaining a South Beach bid.
2. Key Bank CD: Discussed the required documentation to support closing out our CD. Board concurrence will be documented at the September meeting.

**New Business:**

1. L. Christenson contacted the Board to consider removing late fees associated with the Notification of Internet to Lien (NOIL) due to failure to make payments. The member was not present at the meeting. Following a discussion the board documented the decision via motion.

Jay Gutka motioned "To "Not" waive late fees associated with L. Christenson account" and seconded by L. Chilson. Motion passed unanimously.

2. Property sales (information only)
  - a. 81 NE Mountain View PL
  - b. D3-220A, 40 NE Raintree Lane
  - c. 1001 NE Collins Lake Dr
3. HOA-CS requested board direction regarding the R. Gray account. The member received NOIL with no response.

J. Gutka motioned "To authorize HOA-CS to Lien R. Gray owned property" and was seconded by D. Gadley. Motion passed unanimously.

4. L. Chilson identified the lack of communication at both of our well sites. Due to the poor cell phone coverage and in the event of an emergency our Water Operations folks would not be able to quickly contact emergency services.

L. Chilson motioned "To add two local access phone service connections at each pump house for emergency communication to be provided from the Water Operations account" and was seconded by J. Gutka. Motion passed unanimously.

5. D. Gadley briefed the board regarding excessively loud radio and profane language at the community beaches. This conversation hit topics that ranged from restrictive covenant enforcement, how to gage community concern regarding this environment and what actions are within our current control (signage etc.). B. Flanig will add a note in the October newsletter and ask C. Gadley to add a discussion to the CLCC web site.
6. Discussion regarding the inoperable North Beach water outlet. L Chilson will follow up with NWS.
7. Discussion regarding board members ability to open gates to support routine maintenance. L. Chilson will provided a new key set.
8. Discussion regarding the much improved CLCC signage installed by M. Hanson. Mark identified the need, petitioned the board and installed the signage. He provided receipts and submitted a personal check for funds not used to B. Flanig.
9. J. Gutka initiated a discussion regarding the ability to have a spouse also serve on the board. The Board took no action in this area.

**Adjournment:** The next scheduled meeting will be a Board of Directors meeting on 9/17/2017. L. Chilson moved to adjourn at 2:48 PM and was seconded J. Gutka. Motion carried unanimously.

Approved 9/17/17  
